Colorado Enrollment Editors

March 2013

This document is intended for restricted use only.

Infinite Campus asserts that this document contains proprietary information that would give our competitors undue advantage should they come into possession of any part or all of it. As such, this document cannot be publicly disclosed unless so ordered by a court of competent jurisdiction.

©2013 Infinite Campus, Inc. All rights reserved.

INFINITE CAMPUS and Transforming K12 Education are registered trademarks of Infinite Campus, Inc. The INFINITE CAMPUS logo is a trademark of Infinite Campus, Inc. This publication, or any part thereof, may not be reproduced or transmitted in any form or any means, electronic or mechanical, including photocopying, recording, storage in an information retrieval system, or otherwise, by anyone other than Infinite Campus, Inc. without written permission of Infinite Campus, Inc., 4321 109th Avenue NE, Blaine, MN 55449, tel. (651) 631-0000, email info@infinitecampus.com.

Colorado Enrollment Editors

General Enrollment Information | State Reporting Fields | Special Education Fields

PATH: *Student Information > General > Enrollments*

The Enrollment tab displays all occurrences of a student's enrollment in the district. Because this is a historical view, this list could be long.

By default, the enrollments are listed by grade level first, then by enrollment start date. To reorder the list of enrollments, click the blue hyper-linked headers in the Enrollments Editor list. Enrollment records can be sorted by Grade, Calendar, Start Date or End Date.

> For additional information about creating and/or modifying enrollment records, see the Enrollments Main Page.

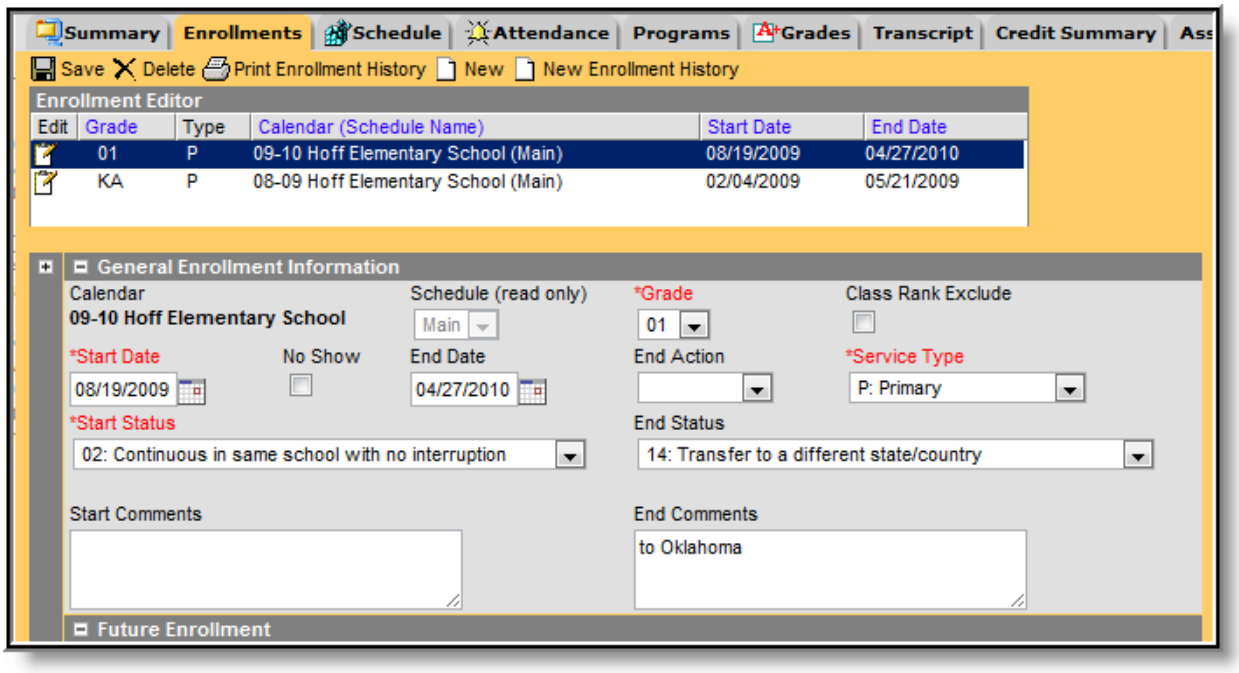

Image 1: Enrollments Tab

General Enrollment Information

PATH: *Student Information > General > Enrollments > General Enrollment Information*

The General Enrollment Information editor describes the calendar, schedule, grade, start/end date and reason for the creation or ending of the enrollment record.

©2013 Infinite Campus, Inc. All Rights Reserved.

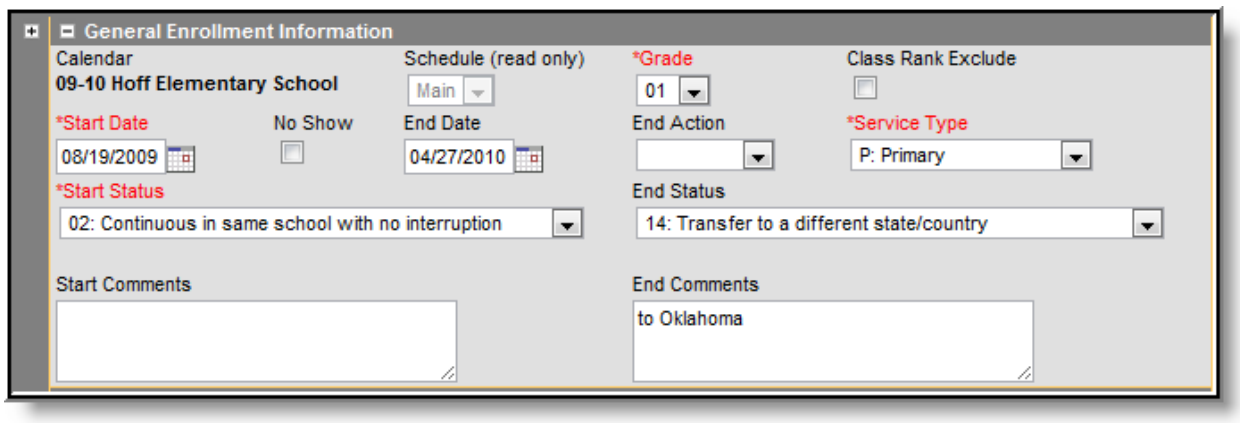

Image 2: General Enrollment Information Editor

General Enrollment Information Fields

The following table describes each field within the General Enrollment Information editor:

Code	Description
Calendar	The calendar assigned to the enrollment record.
Schedule	The schedule assigned to the enrollment record.
Grade	The student's grade level.
Class Rank Exclude	Excludes the enrollment record from being included in class rank calculations.
Start Date	The start date of the enrollment record.
No Show	Indicates the student was a no show. This field will often exclude the enrollment record from being included in state reports.
End Date	The end date of the enrollment record.
End Action	Indicates whether the student was promoted, demoted or retained following the end of the enrollment record.
Service Type	Indicates the type of service the student receives.
Start Status	Indicates the reason for starting a new enrollment record. See options in the Start Status table following.

©2013 Infinite Campus, Inc. All Rights Reserved.

End Status	Indicates the reason for ending the enrollment record. See options in the End Status table following.
Start Comments	Comments about creating the enrollment record.
End Comments	Comments about ending the enrollment record.

©2013 Infinite Campus, Inc. All Rights Reserved.

Start Status

Code	Description
00	No/Not Applicable-summer dropouts only
01	New to educational system
02	Continuous in same school with no interruption
03	Continuous in school that closed or grade range changed
06	K-6 student unknown education setting/status
10	Grade reassignment within same school
11	Transfer from a public school in the same district
12	Transfer from a detention center within district
13	Transfer from a public school different CO district
14	Transfer from a different state/country
15	Transfer from a non-public school
16	Transfer from home-based education
18	Transfer from Vocational Program not by a District/BOCES
19	Transfer from State Facility on-grounds school
21	Transfer from Facility Operated by Corrections
25	Return after extended absence
26	Transfer from a detention center out of district
30	Re-entry same district after prolonged illness/injury
40	Re-entry after dropout same district previous year
45	Re-entry after discontinue same year

©2013 Infinite Campus, Inc. All Rights Reserved.

50	Re-entry after expulsion no educational services same district
55	Re-entry expelled no educational services early same year
56	Re-entry expelled with educational services early same yearr
70	Re-entry after transfer to External GED program
90	Re-entry after reported as Graduate prior year
91	Re-entry reported Diploma recipient (IEP) prior year
92	Re-entry after a certificate of completion
93	Re-entry after receiving a GED Certificate

©2013 Infinite Campus, Inc. All Rights Reserved.

End Status

Code	Description
00	Not Applicable/Did not Exit
01	Reached maximum age for services
02	Death
06	K-6 student exited to unknown educational setting
10	Grade reassignment in same school
11	Transfer to public school in the same district
12	Transfer to detention center within district
13	Transfer to public school in different CO district
14	Transfer to a different state/country
15	Transfer to a non-public school
16	Transfer to home-based education
18	Transfer to Vocational Education program not by a District/BOCES
19	Transfer to State Facility on-grounds school
20	Transfer to facility administered by district
21	Transfer to facility operated by Corrections
22	Erroneously Coded Grad Prior Year
25	Extended absence
26	Transfer to detention center out of district
30	Illness/Injury
40	Discontinued schooling/dropped out

©2013 Infinite Campus, Inc. All Rights Reserved.

45	Discontinued School 6 weeks but returned
50	Expulsion
55	Expelled no Ed Services and returned
56	Expelled with educational services
70	Transfer to external GED program
90	Graduated with regular diploma
92	Completed non-diploma certificate
93	Completed with GED
94	Transferred to GED program and received certificate
95	Received diploma CUR YR after reported as GED

State Reporting Fields

PATH: *Student Information > General > Enrollments > State Reporting Fields*

The State Reporting Fields editor contains data elements used in state reporting extracts and federal reporting.

©2013 Infinite Campus, Inc. All Rights Reserved.

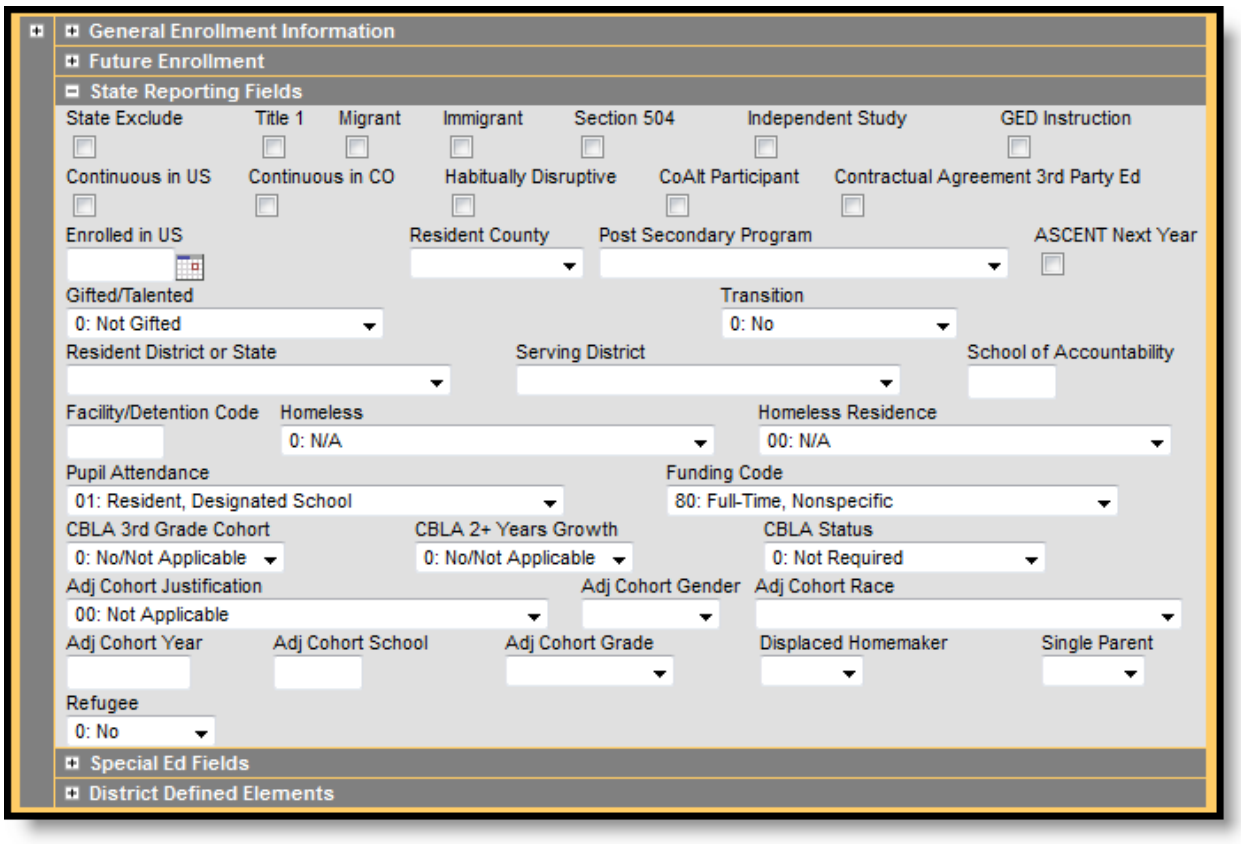

Image 3: State Reporting Fields Editor

State Reporting Field Options

The following are fields that appear in Colorado State Reporting Fields. Field names which are underlined appear as dropdown lists in the product with a list of available options appearing below the table.

The 'Reports Used In' column details which state reports draw from each field. Each report name is a link that leads to that report's page, which includes tables of options for each field if they appear as dropdown lists in Campus.

Field	Description	Database Location	Reports Used In
State Exclude	Excludes the enrollment record from being included in state and federal reports.	Enrollment.stateExclude	

©2013 Infinite Campus, Inc. All Rights Reserved.

Title 1	Indicates if the student is served by Targeted Assistance or a School-wide Title 1 program.	Enrollment.title1	EOY Pre-Code Labels October File
Migrant	The student's migrant status.	Enrollment.migrant	EOY Pre-Code Labels October File VE-135
Immigrant	Indicates if the student is considered an immigrant.	Enrollment.immigrant	EOY Pre-Code Labels October File
Section 504	Indicates if the student is a qualified individual under Section 504 of the Rehabilitation Act.	Enrollment.section504	Pre-Code Labels October File VE-135
Independent Study	Indicates the student is attending an independent study program established by the school district under the supervision of a certificated or licensed teacher and is part of the student's academic schedule.	Enrollment.independent Study	October File
GED Instruction	Indicates the student's GED was funded using state funds either in the form of a district-run GED program or tuition paid by the district to an external GED program.	Enrollment.gedInstruction	October File

©2013 Infinite Campus, Inc. All Rights Reserved.

Continuous in US	Indicates if the student has been continuously enrolled in a U.S. public school.	Enrollment.continuousUS	October File
Continuous in CO	Indicates if the student has been continuously enrolled in a Colorado public school.	Enrollment.continuousState	Pre-Code Labels October File
Habitually Disruptive	Indicates the student is habitually disruptive in class.	Enrollment.habitually Disruptive	Safety & Discipline
CoAlt Participant	Indicates if the student participates in the Colorado alternative assessment program.	Enrollment.coAlt Participant	Pre-Code Labels October File
Contractual Agreement 3rd Party Ed	Indicates if the student is receiving all of his/her educational instruction through a third party educator/program.	Enrollent.contractual Agree	October File
Enrolled in US	The date the student was most recently enrolled in a U.S. school in any grade.	Enrollment.enroInUS	Pre-Code Labels October File
Resident County	Indicates the student's county of residence. Counties are created in the Counties editor in System Administration Resources.	Enrollment.serving County	Oct. File
Post Secondary Program	Indicates if the student is participating in a Post Secondary Education program (PSEO).	Enrollment.pseo	EOY
ASCENT Next Year	Indicates if the student will be participating in the ASCENT program the following school year.	Enrollment.Ascent	October File

©2013 Infinite Campus, Inc. All Rights Reserved.

Language Background	The student's language background. As of the E.1230 Release Pack, this field has been removed from the Enrollments tab and replaced with the Primary Home Language field found on the Identities tab. This field will remain in Ad hoc for historical reporting purposes.	Enrollment.language	EOY Pre-Code Labels October File
Language Proficiency	Indicates the student's English language proficiency. As of the E.1230 Release Pack, this field has been removed from the Enrollment tab and has become an LEP Service Type value entered on the LEP Services tab. This field will remain in Ad hoc for historical reporting purposes.	Enrollment.english Proficiency	• Dec. Count • EOY • Pre-Code Labels • Special Ed Discipline • October File • VE-135

©2013 Infinite Campus, Inc. All Rights Reserved.

ELPA Year	Indicates the student's participation in an English Language Acquisition program. ⚠ Deprecated as of the E.1230 Release Pack.	Enrollment.elpa	N/A
ESL	Indicates if the student is currently enrolled in an English as a Second Language Immersion program, is in the monitoring period or has exited. ⚠ As of the E.1230 Release Pack, this field has been removed from the Enrollment tab and has become an LEP Service Type value entered on the LEP Services tab. This field will remain in Ad hoc for historical reporting purposes.	Enrollment.esl	• EOY • Pre-Code Labels • October File

©2013 Infinite Campus, Inc. All Rights Reserved.

Bilingual	Indicates whether or not the student is currently enrolled in a bilingual program, is in the monitoring period or has exited a bilingual program. As of the E.1230 Release Pack, this field has been removed from the Enrollment tab and has become an LEP Service Type value entered on the LEP Services tab. This field will remain in Ad hoc for historical reporting purposes.	Enrollment.bilingual	• EOY • Pre-Code Labels • October File
Gifted/Talented	Indicates if the student is considered gifted and talented.	Enrollment.gifted Talented	• EOY • Pre-Code Labels • October File
Transition	Indicates if the student is in a transition program where students are moved from educational environments to life skill and/or vocational education.	Enrollment.transition	• October File
Resident District or State	Indicates the student's resident district or state.	Enrollment.resident District	• Dec. Count • Special Ed EOY • October File
Serving District	The district serving the student.	Enrollment.servingDistrict	• Dec. Count • Special Ed EOY

©2013 Infinite Campus, Inc. All Rights Reserved.

School of Accountability	The school accountability for reporting the student's data.	Enrollment.residentSchool	• Special Ed EOY
Facility/Detention Code	The code indicating the facility/detention center the student currently attends.	Enrollment.facilityCode	• Special Ed EOY
Homeless	Indicates if the student is homeless.	Enrollment.homeless	• EOY • Pre-Code Labels • October File
Homeless Residence	The student's temporary residence that is being used as a result of economic displacement.	Enrollment.homeless Residence	EOY October File
Pupil Attendance	Indicates they type of school and education the student is attending.	Enrollment.stateAid	October File
Funding Code	Indicates the type of state funding the student receives.	Enrollment.stateFunding Code	October File
CBLA 3rd Grade Cohort	**This field is not used.**		
CBLA 2+ Years Growth	**This field is not used.**		
CBLA Status	The student's Colorado Basic Literacy Act status.	Enrollment.cblaStatus	EOY
Adj Cohort Justification	The adjustment justification code for the dropout or expulsion	Enrollment.adjCohort Justification	EOY
Adj Cohort Gender	The gender of the student who dropped out, was expelled or transferred to an external GED program.	Enrollment.adjCohort Gender	EOY

©2013 Infinite Campus, Inc. All Rights Reserved.

Adj Cohort Race	The race/ethnicity of the student who dropped out, was expelled or transferred to an external GED program. Available options are: • 01 - American Indian or Alaska Native • 02 - Asian • 03 - Black or African American • 04 - Hispanic or Latino • 05 - White • 06 - Native Hawaiian or Other Pacific Islander • 07 - Two or More Races	Enrollment.adjCohort Race	EOY
Adj Cohort Year	The school year in which the student was reports as dropped out or expelled.	Enrollment.adjCohortYear	EOY
Adj Cohort School	The school from which the student dropped out, was expelled or transferred to an external GED program.	Enrollment.adjCohort School	EOY
Adj Cohort Grade	The grade level at which the student dropped out, was expelled or transferred to an external GED program.	Enrollment.adjCohort Grade	EOY
Displaced Homemaker	Indicates the student is considered a displaced homemaker.	Enrollment.displaced Homemaker	
Single Parent	Indicates the student is a single parent.	Enrollment.singleParent	
Refugee	Indicates if the student is considered a person who is outside their nationality or who is unable or unwilling to return due to persecution on account of race, religion, nationality, social group membership or political opinion.	Enrollment.refugee	• October File

©2013 Infinite Campus, Inc. All Rights Reserved.

Post Secondary Program Options

Code	Description
0	Not Applicable
1	ASCENT Program
2	Concurrent Enrollment
7	Concurrent Enrollment
8	Dropout Recovery at Community College

Language Proficiency Options

Code	Description
0	Not Applicable
1	NEP - Non English Proficient
2	LEP - Limited English Proficient
3	FEP - Fluent English Proficient
4	PHLOTE
5	FELL

©2013 Infinite Campus, Inc. All Rights Reserved.

ESL Options

Code	Description
0	No or Not Applicable
1	Yes - ESL Program
2	Redesignated ESL Program (monitored year 1)
3	Redesignated ESL Program (monitored year 2)
4	Exited ESL Program (Year 3+)
5	Parental Refusal

Bilingual Options

Code	Description
0	No or Not Applicable
1	Yes - Bilingual Program
2	Redesignated Bilingual Program (monitored year 1)
3	Redesignated Bilingual Program (monitored year 2)
4	Exited Bilingual Program (Year 3+)
5	Parental Refusal

©2013 Infinite Campus, Inc. All Rights Reserved.

Gifted/Talented Options]

Code	Descriptions
0	Not Gifted
1	Language Arts Gifted
2	Mathematics Gifted
3	Both Language & Math Gifted
4	Other Gifted

Transition Options

Code	Description
0	No
1	Year 1 of Transition
2	Year 2 of Transition
3	Year 3 of Transition

Homeless Options

Code	Description
0	N/A
3	Physical Custody of Parent/Guardian
4	Not in Physical Custody of Parent/Guardian

©2013 Infinite Campus, Inc. All Rights Reserved.

Homeless Residence Options

Code	Description
00	N/A
01	Sheltered
02	Doubled Up (Due to Economic Hardship)
03	Unsheltered
04	Hotels/Motels

©2013 Infinite Campus, Inc. All Rights Reserved.

Pupil Attendance Options

Code	Description
01	Resident, Designated School
02	Resident, School of Choice
03	Resident, Non-District Site
04	Non-Resident, Choice
05	Non-Resident, Non-Choice
08	Resident, Non-Choice
24	Court-Mandated Juvenile Detention
26	Home Based Education (Home Schooling)
27	Non-Public School
28	Outside of Colorado Public Education Agency
29	Outside of Colorado Non-Public School
30	Colorado Public Agency (Contractual Agreement)
31	Administrative Unit (Contractual Agreement)

©2013 Infinite Campus, Inc. All Rights Reserved.

Funding Code Options

Code	Description
72	Part Time post sec 3 sem credit hrs
73	Full Time post sec 3 sem credit hrs
74	Part Time post sec 6 sem credit hrs
75	Full Time post sec 6 sem credit hrs
76	Part Time post sec 9 sem credit hrs
77	Full Time post sec 9 sem credit hrs
78	Full Time post sec 12 sem credit hrs
79	Full Time post sec 12 sem credit hrs
80	Full-Time, Nonspecific
81	Full-Time, CPP (Colorado Preschool Project)
82	Part-Time Nonspecific
83	Part-Time, CPP (Colorado Preschool Project)
84	Part-Time, PK-Special Education
85	Part-Time, Home Based Education
86	Non Eligible, Nonspecific
87	Non Eligible, Tuition
88	Non Eligible, Home Based Education
89	Non Eligible, CPP Allotment Met
90	Full-Time Online, FY 2001-02 Year Online
91	Full-Time Online Single District

©2013 Infinite Campus, Inc. All Rights Reserved.

92	Full-Time Online, New to Online
93	Part-Time Online, FY 2001-02 Year Online
94	Part-Time Online, Single District
95	Part-Time Online, New to Online
96	Not Eligible, Online Nonspecific

CBLA Status Options

Code	Description
0	Not Required
1	At or Above Grade Level
2	On ILP or ILP Goals in IEP
3	3rd grade took CSAP-A

©2013 Infinite Campus, Inc. All Rights Reserved.

Adj Cohort Justification Options

Code	Description
00	Not Applicable
41	DRP request for transcripts received
42	DRP GED outside district
51	EXP request for transcripts received
52	EXP GED outside district
66	Data Correction
71	GED request for transcripts received
72	GED not administered by reporting district
77	GED Educ Prog Non-district (type 70 prior year)

Special Education Fields

PATH: *Student Information > General > Enrollments > Special Ed Fields*

The Special Ed Fields editor contains all Special Education items that need to be indicated on a student's enrollment record for state and local reporting purposes.

©2013 Infinite Campus, Inc. All Rights Reserved.

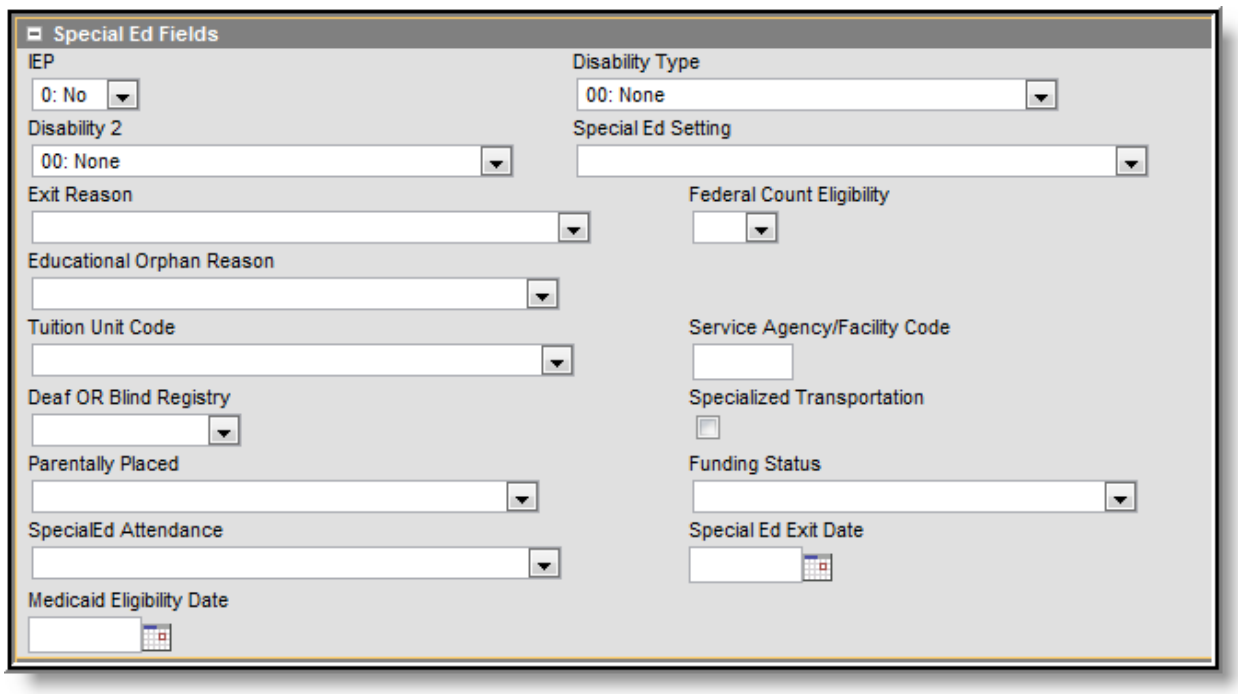

Image 4: Special Ed Fields Editor

©2013 Infinite Campus, Inc. All Rights Reserved.

Special Education Field Options

Field	Description	Database Location	Reports Used In
IEP	Indicates if the student has an IEP.	enrollment.specialEdStatus	• Pre-Code Labels • Safety & Discipline • Special Ed Discipline • October File
Disability Type	The student's primary disability.	enrollment.disability1	• Dec. Count • Pre-Code Labels • Special Ed Discipline • Special Ed EOY • October File
Disability 2	The student's secondary disability.	enrollment.disability2	Pre-Code Labels • Special Ed Discipline • Special Ed EOY • October File
Special Ed Setting	The student's major (more than 50% of the student's Special Education program) instructional setting.	enrollment.specialEdSetting	• Dec. Count
Exit Reason	The reason the student exited Special Education.	enrollment.spedExitReason	• Special Ed EOY

©2013 Infinite Campus, Inc. All Rights Reserved.

Federal Count Eligibility	**This field is not used.**	enrollment.childCountStatus	
Educational Orphan Reason	Indicates if the student is considered an educational orphan.	enrollment.educationOrphan	• Dec. Count
Tuition Unit Code	**This field is not used.**	enrollment.tuitionUnitCode	
Service Agency/Facility Code	A unique code assigned by the Colorado Department of Education to the facility or detention center the student currently attends.	enrollment.serviceFacility	• Dec. Count
Deaf or Blind Registry	The two digit code indicating whether the student is on the Deaf/Blind Registry.	enrollment.deafORblindRegistry	• Dec. Count
Specialized Transportation	Indicates if the student receives specialized transportation.	enrollment.specializedTransportation	• Dec. Count
Parentally Placed	Indicates whether or not the student was placed by his or her parents in a private or parochial school and is receiving services on an ISP.	enrollment.parentallyPlaced	• Dec. Count
Funding Status	Indicates if the student is eligible for Exceptional Children's Education Act (ECEA) funding.	enrollment.fundingStatus	
Special Ed Attendance	Indicates the educational program the student is attending.	enrollment.specialEdAttendance	
Special Ed Exit Date	The date the student exited Special Education.	enrollment.spedExitDate	• Special Ed EOY
Medicaid Eligibility Date	The date the student was eligible for Medicaid services.	enrollment.medicaidDate	

©2013 Infinite Campus, Inc. All Rights Reserved.

Disability Options

Code	Description
00	None
01	Significant Limited Intellectual Capacity (SLIC)
03	Emotional Disability
04	Specific Learning Disability
05	Hearing Disability
06	Visual Disability
07	Physical Disability
08	Speech/Language Disability
09	Deaf-Blind
10	Multiple Disabilities
11	Preschool with a Disability
12	Infant with a Disability
13	Autism
14	Traumatic Brain Injury (TBI)

©2013 Infinite Campus, Inc. All Rights Reserved.

Special Ed Setting Options

Code	Description
101	Birth through 2 - Program - Children w/ Disability
102	Birth through 2 - Program - Typical Dev Children
103	Birth through 2 - Home
104	Birth through 2 - Hospital (inpatient)
105	Birth through 2 - Residential Facility
106	Birth through 2 - Service Provider Location
107	Birth through 2 - Other Setting
204	3 through 5 - Separate Class
205	3 through 5 - Separate School
206	3 through 5 - Residential Facility
207	3 through 5 - Home
208	3 through 5 - Service Provider Location
209	Reg EC Prog 10 hrs/wk; Maj Svrcs EC Reg EC Prog
210	Reg EC Prog 10 hrs/wk; Maj Svrcs Other Location
211	Reg EC Prog Less 10 hrs/wk; Maj Svrcs EC Reg EC Prog
212	Reg EC Prog Less 10 hrs/wk; Maj Svrcs Other Loc
301	6-21 Reg Class >80%
302	6-21 Reg Class 40-79%
303	6-21 Reg Class <40%
304	6-21 Separate School

©2013 Infinite Campus, Inc. All Rights Reserved.

305	6-21 Residential Facility
306	6-21 Homebound/Hospital
307	6-21 Correctional Facility / Short-term
308	6-21 Private/Parochial Student on ISP

©2013 Infinite Campus, Inc. All Rights Reserved.

Exit Reason Options

Code	Description
01	Reached Max Age for Service
02	Death
06	K-6 Exit to Unknown Ed Setting
09	Transferred to Reg Ed
13	Transfer to Pub School/Different District
14	Transfer to School/Different State/Country
15	Transfer to Non-Pub School
16	Transfer to Home School
18	Transfer to Voc Ed not administered by COSD/BOCES
21	Transfer to facility of CO Dept. of Corrections
40	Discontinued Schooling/Dropped Out
50	Expulsion
60	Parent revokes Consent for Service
70	GED Transfer
90	Graduated with Reg Diploma
92	Completed (non-diploma certificate)
93	Gen Ed Dev Cent (GED)
94	GED From Non-Dist Prog Same Yr Transfer/GED Prog

©2013 Infinite Campus, Inc. All Rights Reserved.

Educational Orphan Reason Options

Code	Description
1	Parents Rights Have Been Relinquished by Parent
2	Parents Rights Have Been Terminated by Court
3	Parents are Incarcerated
4	Parents Cannot be Located
5	Parents out of State, Placement by Human Services
6	Student Legally Emancipated

Parentally Placed Options

Code	Description
00	Not Applicable
01	Services Provided By Administrative Unit On ISP
02	No Service Provided By Administration Unit

©2013 Infinite Campus, Inc. All Rights Reserved.

Special Ed Attendance Options

Code	Description
01	Resident, Designated School
02	Resident, School of Choice (Open Enrollment)
03	Resident, Non-District Site
04	Non-Resident, Choice (Publish Schools of Choice)
05	Non-Resident, Non-choice
08	Resident, Non-choice
11	Non-Resident Detention Center
12	Non-Resident Admin Unit Placement
14	Resident, Private School, District site
15	Non-Resident, Private School, Non-District site
16	Resident, Private School, Non-District site
17	Non-Resident, Private School, Non-District site
19	State Operated Program
22	Licensed Eligible Facility Attending On-Ground School
23	Licensed Facility Attending Publish School
24	Court-Mandated Juvenile Detention
27	Non-Public School, Publicly Placed
28	Outside of Colorado, Public Education agency
29	Outside of Colorado, Non-Public School

©2013 Infinite Campus, Inc. All Rights Reserved.